

**PIERCE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 5, 2019 AT 6:00 PM**

Commissioners in Attendance

Neal Bennett, Chairman
Harold Rozier, District 1
Mike Streat, District 2
Randy Dixon, District 3
David Lowman, District 4

Staff in Attendance

Franklin Rozier, County Attorney
Jason Rubenbauer, County Manager
Amy Hitt, County Clerk

CALL TO ORDER – Chairman Bennett called the meeting to order at 6:00 PM.

INVOCATION/PLEDGE OF ALLEGIANCE – Commissioner Randy Dixon gave an invocation and led the pledge of allegiance.

MINUTES

January 8, 2019 Regular Meeting Minutes
January 8, 2019 Closed Session Minutes

Commissioner Randy Dixon made a motion approve the minutes from the January 8, 2019 Regular Meeting and the January 8, 2019 Closed Session. Commissioner David Lowman seconded the motion. All voted aye. Motion approved.

PUBLIC COMMENT

1. Ellis McNeal – People throwing trash on the right of ways and some ways of making Pierce County the cleanest county in Georgia. Mr. McNeal started by saying they are not there to fuss. Pierce County going is doing well in business, the county financials, the schools and the protection that is provided. Over all we are in good shape. The trash in the community on the side of the roads is horrible. Would like to ask that we post and start fining people \$1000.00 when they throw trash on the side of the road. Ask that the commission promotes clean up and then enforce some penalty to people who throw trash on the roadway.

2. Ala Mae Myles – Road needs to be fixed off Walkerville Road, having to park at end of road and walk to home. Ask that Ala Mae Lane be ditched, hasn't been done since Mr. Brown was over the roads. Ask that it be done as soon as possible.

GENERAL BUSINESS

3. County Manager Report. – County Manager Jason Rubenbauer shared that the revenues for 2018 are up \$440,014.00 over 2017. Currently reviewing all the 2018 expenses to see what can be done to be even more efficient. Completed the Fire Audit last week and there were no deficiencies and that is due to the extra efforts put in by Chief Bucky Goble with City of Blackshear, Niki Spivey Human Resource Director and Stephen Taylor Maintenance Director. Special thanks to them. We still have roads in need of repair. Issues are being prioritized and we are working as quickly as possible to resolve them. We really just need the dirt to dry so we can get some work done. We are seeing a significant amount of turn over at the Road Department which is causing additional hardships.
4. Request approval of amendment to the Pierce County Personnel Policy to add Christmas Eve as a holiday for a total of 10 paid holidays.

Amendment to Pierce County Personnel Policy

Christmas Eve is now added as an observed holiday for Pierce County BOC employees. Observation as outlined in Par.3.201 will apply as all other paid holidays.

Par 3.200 Holidays. – The following are the official holidays that will be observed:

- a) New Year's Day (January 1)
- b) Martin Luther King Birthday (January)
- c) Good Friday
- d) National Memorial Day (May)
- e) Independence Day (July 4)
- f) Labor Day (First Monday in September)
- g) Thanksgiving Day
- h) The Friday following Thanksgiving Day
- i) Christmas Eve (December 24)
- j) Christmas Day (December 25)

Approved January 8, 2019 and adopted February 5, 2019.

Commissioner Randy Dixon made a motion to approve the above amendment to the Pierce County Personnel Policy adding Christmas Eve as a paid holiday. Commissioner Mike Streat seconded the motion. Commissioner Rozier voted nay, all others voted aye. Motion approved.

5. Request approval of project list for the 2020 SPLOST. Chairman Bennett shared that the 14SPLOST expires March 31, 2020. We are seeking approval of the below listed project list for the 2020 SPLOST. The split of funds has been tentatively approved with the cities to remain the same as the 14 SPLOST. The 2020 SPLOST anticipated revenue is \$14,000,000.00 over the six (6) years. The County Project list includes 1. Payoff of the Bond on 705 College Ave building 2. Jail addition 3. Road and Street Construction and Maintenance 4. Public Safety 5. Cultural and Recreation Facilities. The County's portion

of the SPLOST will be 65.37% and is estimated to be \$9,413,280.00. We are trying to stay on track and meet the timetable to have this on the ballot in June of 2019 for vote.

Pierce County Unincorporated Projects

1. Pay Debt on County Bond (through July 2023)	16.50%	\$1,320,000
2. Facility Construction and Capital Improvements		
a. through July 2023	15.87%	\$1,269,600
b. August 2023—March 2026	32.37%	\$2,071,680
3. Road Construction and Maintenance	12.00%	\$1,728,000
4. Public Safety Capital Improvements	13.00%	\$1,872,000
5. Cultural and Recreational Facilities	8.00%	\$1,152,000
• TOTAL	65.37%	\$9,413,280

Commissioner Randy Dixon made a motion to approve the above projects and percentages for the 2020 SPLOST and authorizes the Chairman to enter into an intergovernmental agreement to meet deadlines necessary to get this on the ballot for June 2019. Commissioner David Lowman seconded the motion. All voted aye. Motion approved.

- 6. Request appointment to the Board of Assessors for unexpired term to begin immediately and end December 31, 2022. Chairman Bennett stated that this position has been vacant for a little while and we advertised for anyone interested to apply and there were two applications, Carl Boyette and Lanier Walker.

RESOLUTION FOR APPOINTMENT TO THE
PIERCE COUNTY BOARD OF ASSESSORS
PIERCE COUNTY, GEORGIA

WHEREAS, Pierce County has identified a vacancy on the Board of Assessors;
WHEREAS, the law requires the County Commission must appoint a successor when a vacancy occurs; and
WHEREAS, the person being appointed will serve the remainder of a six (6) year term beginning February 6, 2019 and ending December 31, 2022;
NOW THEREFORE BE IT RESOLVED, the Pierce County Board of Commissioners appoints Carl Boyette to the Pierce County Board of Tax Assessors for the remainder of a six (6) year term of office that will be February 6, 2019 and end December 31, 2022.
SO RESOLVED, this 6th day of February, 2019.

PIERCE COUNTY BOARD OF COMMISSIONERS

Signature of Chairman

Signature of County Clerk

Commissioner David Lowman made a motion to appoint Carl Boyette to the Board of Assessors vacant position beginning immediately and ending on December 31, 2022. Commissioner Randy Dixon seconded the motion. Commissioner Streat abstained from voting and all others voted aye. Motion approved.

7. Request to approve resolution to submit 2019 CDBG application for street and drainage improvements.

RESOLUTION
OF PIERCE COUNTY, GEORGIA
TO SUBMIT AN APPLICATION TO OBTAIN 2019 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

WHEREAS, Pierce County has identified a dire need for public infrastructure, which specifically includes street and drainage improvements; and
WHEREAS, Pierce County lacks sufficient funds to address the identified need; and
WHEREAS, the Georgia Department of Community Affairs Community Development Block Grant (CDBG) program has funds to assist Pierce County in addressing this need;
THEREFORE, be it resolved that Pierce County will submit a Community Development Block Grant application for the 2019 round of competition to the Georgia Department of Community Affairs to address the identified need and authorizes the Chairman as the official representative to act in connection with the application.
SO RESOLVED this 5th day of February, 2019.

Signature of Chairman

Signature of County Clerk

(SEAL)

Commissioner Randy Dixon made a motion to approve the 19CDBG Resolution. Commissioner Harold Rozier seconded the motion. All voted aye. Motion approved.

8. Request to approve amendment to Pierce County Policy for Competitive Negotiation Qualifications-based Selection for Projects Using FAHP Funding.
Pierce County Board of Commissioners

AMENDMENT #1-19

In an effort to be in compliance with recent procurement policy changes and at the request of Georgia Department of Transportation (GDOT); the Pierce County Policy for Competitive Negotiation Qualifications-based Selection for Projects Using Federal Aid Highway Program (FAHP) Funding is hereby amended February 5, 2019 as follows:

Amend to the section titled "(I.) Solicitation"-

Insert highlighted as follows:

The solicitation process shall be by public announcement, public advertisement, or any other public forum or method that assures qualified in-State and out-of-State consultants are given a fair opportunity to be considered for award of the contract. **All solicitations will be posted on the Georgia Procurement Registry as required by HB489.** Procurement procedures may involve a single step process with issuance of a request for proposal (RFP) to all interested consultants or a multiphase process with issuance of a request for statements or letters of interest or qualifications (RFQ) whereby responding consultants are ranked based on qualifications and request for proposals are then provided to three or more of the most highly qualified consultants. Minimum qualifications of consultants to perform services under general work categories or areas of expertise may also be assessed through a prequalification process whereby statements of qualifications are submitted on an annual basis. Regardless of any process utilized for prequalification of consultants or for an initial assessment of a consultant's qualifications under an RFQ, a RFP specific to the project, task, or service is required for evaluation of a consultant's specific technical approach and qualifications.

All other terms and conditions of this agreement will remain the same.

[Signatures contained on following page]

IN WITNESS WHEREOF, PIERCE COUNTY has caused this "Amendment #1-19" to be duly executed by their authorized representatives as of the day and year first above written and shall be effective the same.

On behalf of the Board of
Commissioners of
Pierce County, Georgia

Neal Bennett, Chairman

Commissioner Harold Rozier made a motion to approve the amendment to the Pierce County Policy for Competitive Negotiation Qualifications-based Selection for Projects Using FAHP Funding. Commissioner Randy Dixon seconded the motion. All voted aye. Motion approved.

9. Request to appoint Billy Flynn as Interim Road Superintendent with pay adjustment.

Commissioner David Lowman made a motion to appoint Billy Flynn as the Interim Road Superintendent with a pay adjustment. Commissioner Randy Dixon seconded the motion. All voted aye. Motion approved.

10. Request to approve the quote to repair 2 graders. Chairman Bennett shared that we have 2 graders at Yancey that are in need of repair. # 1 is Unit 45 which has 9839 hours on it and the repair estimate is \$7455.01 #2 is Unit 43 which has 8833 hours on it and the repair estimate is \$49,580.00 for a new engine with a 3 year 5000 hour warranty on it. Yancey has offered a trade of Unit 43 for \$28,300.00 as it is. Chairman Bennett feels that repairing Unit 45 and trading Unit 43 would be the better decision. Commissioner Dixon agreed that might be the best decision but we need to do a little research to make sure that is the best decision. The county no longer has a mechanic who can maintain these pieces of equipment and leasing equipment would probably be the better option for us. Commissioner Dixon recommends repair Unit 45 and look into the value of Unit 43 before we make a decision. Commissioner Rozier asked that the County Manager look into recent repair cost on the equipment as well. Commissioner Dixon shared that he feels like we should lease equipment for no more than 48 months. He shared that newer equipment is not easy to work on and we do not have an employee who can maintain the equipment.

Commissioner Randy Dixon made a motion to approve the repairs for Unit 45 in the amount of \$7,455.01. Commissioner Harold Rozier seconded the motion. All voted aye. Motion approved.

11. Request to seek bids on a five (5) year/eight thousand (8000) hour lease for two (2) motor graders, one (1) with a sloper and one (1) without a sloper. Chairman Bennett stated that he feels we should get lease options on a 24 month, 36 month and 48 month lease and start working on a rotation.

Commissioner David Lowman made a motion that we seek bids on leasing 2 motor graders, one with and one without a sloper with 24 month, 36 month and 48 month options. Commissioner Randy Dixon seconded the motion. All voted aye. Motion approved.

12. Request to add 2 Full Time Laborer positions and 1 Part Time Operator position at the Road Department with a pay range of \$10-\$12 per hour. Commissioner Dixon asked if these are additional people or filling vacancies. County Manager Rubenbauer stated that this will take the budgeted work force from the current 12 positions to a total of 14.5 positions.

Commissioner David Lowman made a motion to add 2 full time laborer positions with a pay range of \$10 - \$12 per hour and a part time operator position with a pay range of \$10 - \$12 per hour. Commissioner Randy Dixon seconded the motion. All voted aye. Motion approved.

ADJOURN

Chairman Bennett adjourned the meeting at 6:43 PM.