

**PIERCE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
TUESDAY, APRIL 30, 2019 AT 6:00 PM**

**CALL TO ORDER** – Chairman Bennett called the work session to order at 6:04 PM

1. TAB A - Discussion on IDA request for MOU with Tyre Bridge Solar. – Matt Carter with the IDBA shared some general information about the abatements on the personal property for this project. The life of the project is 25 years and the abatement is for 17 years. The Board of Assessors is in agreeance with the proposed schedule. The increase in tax revenue for the county even with the abatements is approximately \$100,000.00 annually over the life of the project. Add this to the agenda
2. TAB B - Discussion on new job description for Fire Operations Captain. Santo Nino, Fire Chief stated that the job description is about assigning duties and clarifying responsibilities. That is why he wants to change the Deputy EMA position to Fire Operations Captain and add a second position with the same title. This will also allow for smooth transition in the future. Add this to the agenda
3. Discussion on change in title Deputy EMA Director position to Fire Operations Captain in the Fire Department- already a budgeted position at \$2500.00 annually. Add this to the agenda
4. Discussion on addition of Fire Operations Captain to the Fire Dept budget and allow for \$2500.00 annual salary from the already budgeted fire salaries. This is position addition. This is not going to create added expense to the budget. Add this to the agenda
5. TAB C - Discussion to approve job description for Road Department Crew Leader & discussion to change one of the positions at the Road Department from Heavy Equipment Operator to Road Department Crew Leader with a salary range from \$14-\$18 per hour. This will be additional job responsibilities for an existing employee. This position will allow to start some succession planning for the department. This will help with continuity in times where the Superintendent is out for whatever reason. Add this to the agenda
6. TAB D - Discussion on contract with Republic Services for Solid Waste pickup. Jason Rubenbauer shared that all seems to be good with the contract except there is a question about the number of clean up days in the communities. Commissioner Dixon shared that he thinks there should be a can at every house and we should just put it on the tax bill. Chairman Bennett stated that the rate is a flat rate there will be no additional fees and the contract is for 1 year. He asked Ivan Figueroa with Republic what counties around have the fee on the tax bill and if he can get us a list that we can make contact with for more information. Add this item to the agenda
7. TAB E - Discuss request to purchase a 2019-Dodge Classic Crew Cab 4x2 (5ft 7in box) with V8 for Office of the Sheriff. GSA price for Dodge purchased earlier this year was \$24,365.00. Everything appears in order and can move this to the agenda

8. TAB F - Discussion on Return to Work Policy as part of the ACCG Safety Discount Program. Add this to the agenda
9. TAB G - Discussion on for approval of Indigent Burial Policy – continue working to gather information. Will revisit at May work session.
10. TAB H - Review of Bid Tabulation for Annual Services - Pest Control, Fire Extinguisher & Hood System, Culvert Pipes. Mr Nino and Ms Hitt are working to make a better recommendation on the Fire Ext and Hood proposal but it will be ready for the meeting. Pest Control is all in order and recommendation is to continue with current vendor. Culvert Pipe is ready and will have the 2018 price comparison for the meeting. Add all these to the agenda
11. TAB I - Review Resolution designating “Local Government Agent” to assess Abandoned Mobile Homes. Add this item to the agenda.
12. Recommendation from the County Manager on fuel supplier for fleet services. Mr. Rubenbauer requested proposals from all local vendors. Bennett oil proposed selling the equipment we have to the Board for \$45,000.00 Purchasing new tanks would be approximately \$60,000.00 per one proposal, but a monitor system would have to be purchased as well. Recommendation is to no longer have fuel onsite but to utilize the WEX system for all fueling. Commissioner Dixon asked what would we do in emergencies, suggests that we purchase 2- 1000 gal tanks to have diesel and regular gas available for emergencies. Mr. Rubenbauer will look into purchase/plan for emergency situations. Add to agenda change to WEX as primary service for fuel.
13. TAB J - Recommendation for implementation of a mileage/fuel log for all county vehicles.

## **ADJOURN**

Chairman Bennett adjourned the work session at 7:17 PM