

**Pierce County Board of Commissioners
Regular Meeting Minutes
Tuesday, September 1, 2020 6:00PM**

Commissioners in Attendance

**Neal Bennett, Chairman
Harold Rozier, District 1
Mike Streat, District 2
Randy Dixon, District 3
David Lowman, District 4**

Staff in Attendance

**Franklin Rozier, County Attorney
Jason Rubenbauer, County Manager
Amy Hitt, County Clerk**

- 1. Call to Order** – Chairman Bennett called the meeting to order at 6:00PM.
- 2. Invocation and Pledge of Allegiance** – Commissioner Randy Dixon gave an invocation and Commissioner David Lowman led the pledge of allegiance.
- 3. Approval of the Agenda**

Commissioner Randy Dixon made a motion to approve the agenda. Commissioner David Lowman seconded the motion and all voted aye. Motion was approved.

- 4. Approval of Minutes**
 - a. Regular Meeting Minutes, August 4, 2020**

Commissioner Randy Dixon made a motion to approve the minutes from the August 4, 2020 regular meeting and the August 24, 2020 called meeting. Commissioner Mike Streat seconded the motion and all voted aye. Motion was approved.

5. County Manager Report and July 2020 Financials.

Financial Report & County Manager Report
August 4, 2020

- Financial Report as of 07/31/2020
 - i. Unrestricted Cash and overall budget continue to be in a strong position
 - ii. Sales Tax Collections are still performing very well
 1. Transportation Local Option Sales Tax collections averaging \$65,000 per month for past three (May-July) months up 8.7% from the previous 3 months
 2. LOST collections averaging \$119,000 per month for the past three months up 11.7% from the previous three months (Feb-April)
 - b. Expenses continue to be lower than budgeted for the year at 49.27% overall which is 9.06% below budget
- County Manager Report
 - a. Budget
 - i. CARES Act Funding
 1. Phase I release to all cities and counties in Georgia by Governor Kemp
 2. Reimburses the county for all COVID related expenses (i.e. supplies, equipment, increased sanitation efforts, etc.)
 3. Round I was automatically sent to Pierce County in the amount of \$231,371.54 which is 30% of the total Phase I funding
 - a. Worked diligently to submit the proper documentation required to keep these funds and successfully received full approval on August 20, 2020
 4. Round II documentation was submitted and has passed the initial verification and document inspection by DCA on August 28, 2020 and is awaiting final approval.
 - a. This is the remaining 70% awarded of \$539,866.93 and we have matched expenses for the full amount

5. This has taken a majority of the time and effort of several members of our team, who have worked tirelessly, without killing me, to get this task accomplished in the very short window we were allotted (about three weeks total).
6. I would personally like to thank our County Clerk, Amy Hitt, Purchasing Agent, Mamie Jackson, and Zoning Administrator Lindsay Thomas

Pierce County Board of Commissioners
Summary Financial Report
 July 31, 2020

7/31/2020
 General Fund-Cash & Investment \$ 6,005,502

General Fund - Revenues (YTD Totals)	Original	Amended	YTD 2020		YTD 2019
	Budget	Budget	Actual	%	Actual
Taxes	\$ 8,365,000	\$ 8,365,000	\$ 6,624,424	79.2%	\$ 6,096,508
Licenses/Fees/Permits	\$ 140,500	\$ 140,500	\$ 82,476	58.7%	\$ 102,959
Charges for Services	\$ 521,850	\$ 521,850	\$ 290,239	55.6%	\$ 577,734
Fines/Forfeitures	\$ 180,600	\$ 180,600	\$ 95,773	53.0%	\$ 112,770
Intergovernmental	\$ 110,000	\$ 110,000	\$ 339,400	308.3%	\$ 81,052
Other	\$ 169,500	\$ 169,500	\$ 24,915	14.7%	\$ 105,985
Total Revenues	\$ 9,487,450	\$ 9,487,450	\$ 7,457,227	78.6%	\$ 7,077,008

Expenditures Analysis by Function (YTD Totals)	Original	Amended	YTD 2020		YTD 2019
	Budget	Budget	Actual	%	Actual
General Admin	\$ 2,099,265	\$ 2,195,765	\$ 989,874	45.1%	\$ 1,093,955
Judiciary	\$ 1,113,637	\$ 1,113,637	\$ 587,245	52.7%	\$ 608,380
Public Safety	\$ 3,908,895	\$ 4,058,395	\$ 2,103,795	51.8%	\$ 2,155,838
Public Works	\$ 1,169,503	\$ 1,169,503	\$ 557,623	47.7%	\$ 613,324
Health & Welfare	\$ 343,115	\$ 343,115	\$ 85,329	24.9%	\$ 164,710
Community Development	\$ 456,343	\$ 456,343	\$ 300,138	65.8%	\$ 250,729
Contingency	\$ 80,000	\$ 80,000	\$ -	0.0%	\$ -
Total Expenditures	\$ 9,170,758	\$ 9,416,758	\$ 4,624,004	49.1%	\$ 4,886,937
Transfers to E911	\$ 41,692	\$ 41,692	\$ 24,320	58.3%	\$ 41,016
Transfers to Rec	\$ 275,000	\$ 301,990	\$ 160,417	53.1%	\$ 116,667
Total Expenditures/Transfers	\$ 9,487,450	\$ 9,760,440	\$ 4,808,741	49.3%	\$ 5,044,619

Payroll (Current Month)	Total Payroll	Overtime Pay	OT Hours Pd
Road	\$ 26,365	\$ 708	35.00
Sheriff Admin/Patrol/Detectives	\$ 65,259	\$ 12,616	564.25
Jail/Work Detail	\$ 43,563	\$ 11,850	654.75
EMS	\$ -	\$ -	-
E911	\$ 15,664	\$ 2,362	128.25
Other Depts	\$ 112,049	\$ 608	65.75
Totals	\$ 262,901	\$ 28,144	1,448.00

Other Items (YTD Totals)	Year 2020	Year 2019	Increase (Decrease)
Revenue-Loc Opt Sales Tax	\$ 779,404	\$ 715,610	\$ 63,794
Revenue-EMS Collections	\$ 2,168	\$ 197,202	\$ (195,034)
Revenue-Fines & Forfeiture	\$ 95,773	\$ 112,770	\$ (16,997)
Expenditures-Total Payroll	\$ 2,014,362	\$ 2,318,118	\$ (303,756)
Expenditures-Overtime Pay	\$ 207,159	\$ 296,934	\$ (89,775)
Expenditures-Electricity	\$ 127,165	\$ 127,249	\$ (84)
Expenditures-Fuel Costs	\$ 14,927	\$ 112,261	\$ (97,334)
Expenditures-Prisoner Housing	\$ 45,722	\$ 100,848	\$ (55,126)

All of the Commissioners expressed thanks for the work that went into the submittal of the CARES reimbursement.

6. **Request for approval to seek proposals to construct a 50 X 70 X 14 batting cage structure for the Ware Street Recreation Complex. Budget of \$60,000.00 to be paid from the 14SPLOST Recreation facility funds.**

Commissioner Randy Dixon made a motion to approve the request to seek proposals for a batting cage structure. Commissioner David Lowman seconded the motion and all voted aye. Motion was approved.

7. **Request to approve the recommended contractor for Session Hill TIA project.**
 Chairman Bennett explained that the City of Blackshear and the county submitted this as a joint project. The City of Blackshear is taking the lead a Notice to Proceed has been issued by GDOT to the City for the project. We have received a recommendation from Hofstadter & Associates to proceed with the project using East Coast Asphalt with a proposal of \$883,717.34. This will be 100% TIA funded and should start with 60 days and anticipate completion by December 31, 2020.

Commissioner Harold Rozier made a motion to approve East Coast Asphalt for the Session Hill Project with the City of Blackshear. Commissioner Randy Dixon seconded the motion and all voted aye. Motion was approved.

8. Adjourn – Chairman Bennett adjourned the meeting at 6:15 PM

Neal Bennett

Harold Rozier

Mike Streat

Randy Dixon

David Lowman